



STATE PROCUREMENT OFFICE
NOTICE OF REQUEST FOR EXEMPTION
FROM HRS CHAPTER 103D

DT520131022131516

'13 OCT 22 P2:38

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Hawaii Community Development Authority (HCDA)
Name of Requesting Department

Pursuant to HRS § 103D-102(b)(4) and HAR chapter 3-120, the Department requests a procurement exemption for the following:

1. Describe the goods, services or construction:

This procurement provides trash service for Kakaako Waterfront Park, Kewalo Basin Harbor, Kewalo Basin Park, and 59 Ahui St. The HCDA has vendors that clean and service these parks as well as the Harbor all of which utilize these dumpsters. The refuse comes from 120 rubbish cans through our parks and Kewalo Basin Harbor. HCDA is procuring a contract to pick up 582 cubic yards of trash per month for a four month period and then a 723 cubic yard per month contract for a 2 year period with a 1 year extension.

2. Vendor/Contractor/Service Provider: to be determined

3. Amount of Request:
\$ 25,000

4. Term of Contract From: 11/1/2013 To: 2/28/2014 5. Prior SPO-007, Procurement Exemption (PE):

6. Explain in detail, why it is not practicable or not advantageous for the department to procure by competitive means:

See attached page.

7. Explain in detail, the process that will be or was utilized in selecting the vendor/contractor/service provider:

The HCDA will use HePS to procure the short term refuse service contract. If this Exemption is approved by SPO, the HCDA plans to procure the long term refuse service contract through HePS for a two (2) year contract with a one (1) year extension.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required).

*Point of contact (Place asterisk after name of person to contact for additional information).

Name	Division/Agency	Phone Number	e-mail address
Craig Uemura	HCDA	594-0303	cuemura@hcdaweb.org

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided above is, to the best of my knowledge, true and correct.*



FOR Department Head Signature

10/22/13

Date

For Chief Procurement Officer Use Only

Date Notice Posted: 10/25/13

Inquiries about this request shall be directed to the contact named in No. 8. Submit written objection to this notice to issue an exempt contract within seven calendar days or as otherwise allowed from date notice posted to:

state.procurement.office@hawaii.gov

Chief Procurement Officer (CPO) Comments:

HCDA is advised they start their extension process at least three months earlier than the contract end date, in anticipation the extension fails. HCDA assures that a new Competitive Sealed Bid will be executed by March 1, 2014. Approval is given for the period 11/1/2013 to 2/28/14 and is granted for the solicitation process only, HRS section 103D-310(c) and HAR section 3-122-112, shall apply and award is required to be posted on the Awards Reporting System. If there are any questions, please contact Kevin Takaesu at 586-0568, or Kevin.s.takaesu@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required



Chief Procurement Officer Signature

11/25/13

Date